

2017-208 ELIGIBILITY APPLICATIONS

Eligibility Applications for Providers claiming own children, foster children or any other residential children were due in our office on July 18, 2017. Providers who live in a Tier 2 area qualifying for Tier 1 reimbursement Eligibility Application were also due in our office on July 18, 2017. If you have not mailed your Eligibility Application to claim own children, foster children or residential children or live in a Tier 2 area qualifying for Tier 1 please do so immediately.

IT'S TIME TO UPDATE CHILD ENROLLMENTS FOR CHILDREN STARTING KINDERGARTEN, PRE-KINDERGARTEN, TRANSITIONAL KINDERGARTEN, 1ST GRADE OR ANY OTHER CHANGES

It is important to update enrollment information when changes happen:

- If you claim online, print the existing Child Enrollment for the child, and using a pen line out the old info and write in the new info. Ask the parent/guardian to verify the information is correct, sign and date the Child Enrollment; making sure that you make a copy for your records and mail the original, signed and dated updated Child Enrollment to our office.
- If you claim using the scannable (bubble) forms, a new Child Enrollment Form must be completed to include the updated information; bubble in the REENROLLMENT/UPDATE located under Part 2. Complete all sections. Ask the parent/guardian to verify the information is correct, sign and date the Child Enrollment Form; make sure that you keep the attached copy for your records and mail the original, signed and dated updated Child Enrollment Form to our office.

Note: Kindergarten, Pre-K, and T-K information is very important as Community Care Licensing allows 1 child under 6 years old if they are attending (not just enrolled) Kindergarten, or Pre-K or T-K to count as one school age child towards your license capacity.

GOOD NEWS—GRAHAM CRACKERS AND ANIMAL CRACKERS WILL STILL BE ALLOWABLE...

The USDA Child and Adult Care Food Program (CACFP) decided they will continue to allow Graham Crackers and Animal Crackers to be claimed with the new meal patterns that go into effect on October 1, 2017. The first ingredient must be whole grain or enriched flour. The word "Crackers" must be on the label. If the package is labeled "Cookies" it is not reimbursable.

July 2017 reimbursement checks will be mailed in September 2017*

August 2017 reimbursement checks will be mailed in October 2017*

*Checks are mailed when we receive the funds

Checks for late claims are mailed when we receive the late claim funds