

## **ARE YOU STILL USING MINUTE MENU KIDS, WebKids or Kids2Go????**

**Effective October 1, 2017, Minute Menu KIDS, WebKids or Kids2Go will no longer be available to record your claim....**Minute Menu KidKare will be the only program supported. We've been telling you for awhile now.... and now is the time to move over to KidKare. You will be very pleased with how easy it is! There is a start-up guide linked on our website at [www.cnpssc.com](http://www.cnpssc.com), select "Resources" and view the KidKare Startup Guide. Also, check out the helpful videos on the KidKare Help/Training link. Providers will need their original login and password we issued you to move over to KidKare; **email us at [cnpp@cnpssc.com](mailto:cnpp@cnpssc.com) if you do not have your original login and password.** Please remember KidKare is not an app, it's a website ([www.kidkare.com](http://www.kidkare.com)) that can be accessed from any modern browser from your internet connected computer, tablet, or smartphone. **There will be no allowances made for Providers who wait to move over to KidKare after October 1, 2017. Same day entry is also still required on KidKare. (Remember it's KidKare with 2 Ks).**

## **USING SCAN (BUBBLE) CLAIM FORMS??**

Continue to use the same Scan Forms you have for Children and Infants. Better yet ~ think about starting to claim online using Minute Menu KidKare (see above). Providers may write **WG** next to the bread/bread alternate name to let us know you have served a Whole Grain rich product.

## **2017 MANDATORY PROVIDER ANNUAL TRAINING**

The 2017 Mandatory Provider Annual Training is available on our website for all CNPSC Providers whether you claim online or use the Scan (bubble) claim forms. The 2017 Mandatory Provider Annual Training **must be completed by October 31, 2017.** Providers who do not have access to a computer or do not complete their training by 10/31/17 will be required to complete the 1 to 1 ½ hours training in their home with their field representative before 11/30/17. **Go to [www.cnpssc.com](http://www.cnpssc.com) > Resources (tope of page) > go to 2017 Annual Training (right side of page).**

## **OCTOBER IS OUR ANNUAL CHILD ENROLLMENT RENEWAL MONTH**

USDA regulations require that Child Enrollments be renewed annually for all children enrolled in care.

1. **We will print and mail** your Child Enrollment Renewal Report to you on September 29, 2017.
2. **Please read and follow all directions carefully;** we don't want to mail it back to you for corrections, but we will if it isn't correct.
3. All Parent/Guardians must review the information for their child, sign and date using a complete October 2017 date.
4. Your completed Enrollment Renewal Report is due in our office no later than October 18, 2017.

## **WHAT YOU CAN DO NOW BEFORE WE PRINT AND MAIL YOUR CHILD ENROLLMENT RENEWAL REPORT.**

1. Mail all new September Child Enrollments to our office before September 20, 2017.
2. If you claim online: Withdraw children no longer in your care before September 20, 2017.

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August 2017 reimbursement checks will be mailed in October 2017\*  
September 2017 reimbursement checks will be mailed in November 2017\*  
\*Checks are mailed when we receive the funds  
Checks for late claims are mailed when we receive the late claim funds

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