

We're hiring! Looking for a Receptionist/Administrative Assistant to help with daily operations and provide excellent service to the daycare families we serve.

If you are interested in joining our team, please email your resume and a brief cover letter to cnpc@cnpssc.com. We look forward to reviewing your information and potentially welcoming you to our team!

SUMMER IS HERE...

1. Remember to document **"School Out"** when claiming school-age children for meals during the day.
2. Remember to call the office in advance when you will be away from your home during a scheduled meal time, or when your child care home is closed.

PROGRAM YEAR 2025-2026 ELIGIBILITY RENEWAL APPLICATIONS—FOR PROVIDERS CLAIMING OWN/ FOSTER CHILDREN OR WHO WANT TO QUALIFY FOR TIER 1 RATES

In July of every year, Providers are required to renew and update their Eligibility Application to claim own children, foster children and any other residential (living in your home) children. Providers who currently have the Parent/Guardian complete Parent Eligibility Applications are also required to have the Parents/Guardians renew and update the applications.

On **July 1st** we will mail the **PY 2025-2026**. Eligibility Applications and instructions will be mailed to Providers who currently have Eligibility Applications on file in our office. Please read all the instructions carefully. Eligibility Applications **must** be completed, **signed and dated in July** to be reimbursed for this month forward and received in our office on or **before July 25, 2025**. Sending it after this date could result in losing Tier 1 rates.

If you misplace your Eligibility Application or it gets lost in the mail, you can find the Tiering Applications on our website to print.

If you normally qualify by a categorically eligible program such as; CalFresh, Cal WORKS or FDPRI you are required to submit a current (**dated in June 2025 or July 2026**) Notice of Action or a current approval letter from the agency on letterhead paper with your application.

If you do not have a current Notice of Action for CalFresh or Cal WORKS you should call your worker and ask for a: ***Request for Benefit Verification form if you live in San Diego County or a Passport to Services form if you live in Riverside County.*** Contact CalFresh or Cal WORKS **and ask for a Benefit Verification or Passport to Services in June** so you will have the required verification to include with your PY 2025-2026 Eligibility Renewal Application in July.

July 2025 Reimbursement is normally issued in September 2025
Checks are issued within 5 Business days of receiving the funds from DSS
Checks for late claims are issued within 5 Business days of receiving the late run funds from DSS
