

**OUR OFFICE WILL BE CLOSED 1/1/26 AND 1/19/26 FOR NEW YEARS & MARTIN LUTHER KING, JR. DAY**

**To reduce paper updates,** important announcements will be sent as broadcasts, so please check your KidKare inbox regularly. Updates will also be sent by email. If your email address needs to be updated, please contact us at [cnp@cnpssc.com](mailto:cnp@cnpssc.com)

**TAX TIME IS COMING—Your monthly reimbursement stubs are your verification of reimbursements received. (These aren't mailed)**

You can use KidKare to print your own Tax Report for 2025. Select Reports (left side) > go to the category list > select Claim Statements, on the report list select Tax Report, select Year > select Run and print.

### **ARE YOU READY FOR AN UNANNOUNCED STATE REVIEW?**

2026 is our year for a California State Program Review. Site Reviews done by a State Representative could be any day, anytime in 2026. State Representatives will conduct approximately 50 unannounced Site Reviews with our Providers (randomly chosen by the State Representative). State Representatives always have picture ID and, in most cases, your regular Field Representative will be with them.

### **SITE REVIEW CHECKLIST REMINDERS**

- ✓ My Monthly claim is up to date
- ✓ I always call the office in advance when I will be away from home during a meal time
- ✓ I have my folder available with my required Child Care Food Program records
- ✓ I have my Daycare License and *Building for the Future* Poster posted in view for Parents and Reviewers to see
- ✓ My food preparation area is clean
- ✓ I always wash my hands before preparing food for a meal
- ✓ My children always wash their hands before eating a meal
- ✓ I always serve 1% or Fat-Free milk to children 2 years and older
- ✓ I always serve whole milk to children 1 year through 23 months old
- ✓ I always serve one vegetable and one fruit, or 2 different vegetables at lunch and dinner
- ✓ I always serve one whole grain rich food each day
- ✓ I only serve cereals that contain no more than 6 grams of added sugar per dry ounce
- ✓ I only serve yogurts that have no more than 12 grams of added sugars per 6 oz.
- ✓ I have current CN label available to show my reviewer if I serve and claim Fish Sticks
- ✓ Breast milk containers/bottles and/or infant formula bottles prepared by the parent must be labeled with the child's name and the date the breast milk was expressed or the date the infant formula bottle was prepared
- ✓ I never deep fry foods in my home while children are in care

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December 2025 Reimbursement is normally issued in February 2026  
Reimbursement is issued within 5 Business days of receiving the funds from DSS  
Checks for late claims are issued within 5 Business days of receiving the late run funds from DSS

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Happy New Year!

**"This institution is an equal opportunity provider."**